

GOVERNMENT OF RAJASTHAN
OFFICE OF ADDL. CHIEF SECRETARY, MEDICAL, HEALTH & FAMILY WELFARE

No.IDSP/20/300

Jaipur, 22nd March, 2020

All Divisional Commissioner/
All Inspector Generals of Police/
All District Collectors/
All Superintendents of Police/
Rajasthan

Sir/Madam,

As you are aware, vide letter of even number dated 18th March, 2020; it was decided to establish quarantine centres in all the Districts. While reviewing the continuously evolving situation, Hon'ble Chief Minister has now decided that in order to face any eventuality, the State must be ready with atleast 1 lac quarantine beds across the State.

As also directed during the video conferencing held today, you are advised to immediately identify the number of beds mentioned against the name of the Districts in the table given below, with adequate facilities as were outlined in the letter of even number dated 18th March, 2020. For this purpose, hostels of recently closed educational institutions and other appropriately located buildings can be a potential source, it is further advised:

Name of District	Number of Beds
Alwar	3000
Ajmer	7000
Banswara	2000
Baran	1500
Barmer	2000
Bharatpur	5000
Bhilwara	6000
Bikaner	7000
Bundi	1500
Chittor garh	2000
Churu	1500
Dausa	1500
Dholpur	1500

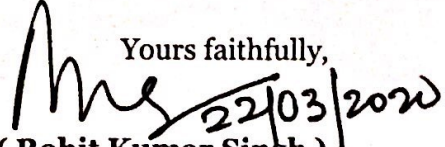


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Dungarpur	1500
Hanumangarh	2000
Jaisalmer	1500
Jalore	1500
Jaupur	10000
Jhalawar	2000
Jhunjhunu	3000
Jodhpur	7000
karauli	1500
Kota	7000
Nagaur	4000
Pali	5000
Pratapgarh	1500
Rajsamand	3000
Sawaimadhopur	7000
Shree Ganganagar	2000
Sikar	1500
Sirohi	2000
Tonk	5000
Udaipur	6000
Total	109500

This information may be provided back to the State Headquarters with the detailed format on an immediate basis.

Yours faithfully,

(Rohit Kumar Singh)
Additional Chief Secretary



Government of Rajasthan
Directorate Medical & Health Services, Rajasthan, Jaipur
Integrated Disease Surveillance Programme



☎ 0141-2222355

No: IDSP/20/ 300

Dated: 18/03/20

District Collector
Rajasthan

Subject: - Establishment of Quarantine centers for housing personnel with potential exposure to COVID-19.

On the above cited subject, increasing number of countries reporting Novel Coronavirus Disease (COVID-19), it has been decided to establish quarantine centers for housing personnel with potential exposure to COVID-19.

Hence, all districts need to identify quarantine facilities that can house 300-500 people (For Divisional HQ- atleast 500 people and rest Districts -atleast 300 people). Such facilities should fulfill the following:-

- Preferably, it should be located in the outskirts of city areas away from human habitations.
- There should be access control to the facility monitored by security and or CCTV
- Such facility should be well ventilated (without ducted air conditioning) and should have adequate scope for natural lighting.
- Such facility should have functional requirements of individual rooms of dormitory settings of accommodating 5 to 10 beds at 1-2 meters apart with separate washroom facility.
- While planning the facility, space for an administration unit, a clinical examination room/medical station, catering facilities, laundry services and waste management need to be considered. The facility should have access to landline and internet services.
- Required human resources for all the services as mentioned above i.e. doctors, psychiatrists/ psychologists and public health specialists, nurses, administrative staff, catering staff sanitary staff etc. should be identified.
- For smooth administrative functioning an administrator (not below the SDM) should be identified as the nodal officer for each quarantine centre, who will directly report

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Government of Rajasthan
Directorate Medical & Health Services, Rajasthan, Jaipur
Integrated Disease Surveillance Programme



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- All such staff needs to be oriented on COVID-19 and on Infection Prevention and Control Practices including use of PPE Kits, masks, gloves etc.
- Information Education Communication materials should be displayed.
- Dedicated ambulance services should be available on round the clock basis.
- The referral hospital for transferring suspect cases should also be identified.
- The financial requirements to manage the quarantine center will be tied up with MD, NHM.

Kindly ensure to establish quarantine centers as per above norms at your districts . A check list for setting up the quarantine center is attached for your reference.

(Rohit Kumar Singh)
ACS, Medical & Health and
Family Welfare Department,
Rajasthan, Jaipur.

No: IDSP/20/ 300

Dated: 18/03/20

Copy for information and necessary action:-

1. PS to Hon'ble Health Minister, Government of Rajasthan, Jaipur.
2. PS to Director (PH), DM&HS, Jaipur.
3. Addl. Director (RH), DM&HS, Jaipur.
4. All, J.D. Zone, Rajasthan
5. All, CMHO & PMO , Rajasthan.
6. Nodal officer (IDSP), DM&HS, Jaipur.
7. Server Room, Room no 302.
8. Office Copy

Director (PH)
Medical & Health Department
Rajasthan, Jaipur

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CHECKLIST FOR ESTABLISHING A QUARANTINE CENTER

I. Basic Information:

- 1) Name of the Quarantine Centre:
- 2) Address:

- 3) Officer In charge:
- 4) Email address:
- 5) Phone Number:
- 6) GPS Coordinates:

II. Location of quarantine centre

- 7) Located away from the residential area? Yes No
- 8) Distance to nearby residential area? _____
- 9) Away from an area where gathering expected (Eg: Temples, stadiums, Churches etc):
 Yes No

III. Accessibility to the quarantine centre :

- 10) How far is it from the nearby airport?
- 11) How far is from the nearest railway station?
- 12) How far is the nearest bus station?
- 13) Is the road to quarantine centre is free from heavy traffic?
- 14) Is the road to quarantine centre is wide enough to have two vehicles at a time?
 Yes No
- 15) How far is the nearest tertiary care centre?
- 16) How far is the nearest District Hospital?

IV. Facilities & basic amenities at quarantine facility:

- 17) How many floors are there in the quarantine building?
- 18) How many rooms available at the quarantine facility?
- 19) How many numbers of beds in each room at quarantine facility?
- 20) What is the distance between beds in the quarantine room?
- 21) Is there is 24*7 supply of electricity at the facility? Yes No
- 22) Is there 24*7 supply of water at the facility? Yes No
- 23) Is there air conditioning available? Yes No

- 24) If yes, it is by centralised AC or individual air conditioning in each room?
 i. If individual AC ? a: Split b: Window
- 25) Does window space covers at least 10% of total area? Yes No
- 26) How many windows in each room?
- 27) Is there exhaust fans in each room? Yes No
 i. If Yes, how much air exchange rate expressed in cubic feet per minute (CFM)?
- 28) Is there drainage facility available in each floor? ? Yes No
- 29) Is there any separate sewage line from Quarantine areas?
- 30) Are there separate exit & entry points? Yes No
- 31) Is there availability of 24*7 security services at the quarantine area?
- 32) Is there any separate door for entry of non-health professionals for housekeeping, catering?
 Yes No
- 33) Is there any separate washroom facility for each room at the facility?
 Yes No
- 34) If not, how many wash rooms per person/area?
- 35) Are the floors washable & easily dried? Yes No
- 36) Is the floor mappable? Yes No
- 37) Is there any in-house mess facility available at quarantine area?
- 38) Is there any separate room/ resting facility for?
 i. Doctors
 ii. Nurses
 iii. Paramedics
 iv. Cleaning staffs

V. Linen management

- 39) What is the Frequency of changing linen in Quarantine rooms?
- 40) Whether disposable of Linen, used? Yes No
 i. If No then, How they are disinfecting & cleaning linen?
 ii. How frequently linens changed?
- 41) Is there any curtains available in the quarantine rooms/wards? Yes No
 i. If yes frequency of changing them?
 ii. frequency of disinfecting & cleaning?
- 42) Is there any policy for disinfecting mattress at quarantine facility?
 Yes No
- 43) Is there any written policy for disinfecting beds at quarantine centres?
 Yes No

44) If yes, please verify policy and elaborate /

VI. Infection control practices

45) Is adequate PPE supply available at the quarantine facility? Yes No

46) Is there adequate supply of disinfectants at the centre? Yes No

47) Are the staffs in the facility trained in wearing PPE? Yes No

48) Is there a separate area for donning & doffing PPE? Yes No

49) Is there hand washing facility with soap with dispenser / hand sanitizer available at donning & doffing areas?

Yes No

50) If yes, what type of hand rub dispensers are available? (select all applicable answers)

- i. Pocket bottle
- ii. Bottle affixed to trolley/tray
- iii. Bottle affixed to bed
- iv. Wall dispenser
- v. Dispenser located on bedside table/trolley

Yes No

51) Whether all staff has access to hand rub dispensers? ?

52) Are hand rub dispensers replaced when empty?

- i. Always
- ii. Intermittently
- iii. Rarely
- iv. Never
- v. Not applicable

53) Are posters illustrating handwash technique displayed beside each sink?

Yes No

54) Is there availability of bleaching solution of different strength available?

% of hypochlorite solution	YES	NO
1%		
5%		
10%		

55) Is there any policy for rodent & pest control management? Yes No

56) If yes, is it being implemented & followed? Yes No

57) Are the staffs trained in infection control practices? Yes No

58) Is there a structured curriculum / training module for Infection Control Practices??

Yes No

59) What is the Frequency of cleaning of

- i. floors of quarantine rooms/wards
- ii. Bathrooms
- iii. Ambulatory areas
- iv. Resting rooms
- v. What is the Frequency of cleaning high touch surfaces like door knobs, bed rails etc?

60) Is there any separate sample collection area? Yes No

61) Is there is separate thermometer & BP apparatus available at the quarantine centre?

Yes No

62) Are there colour coded bags available for BMW management?

63) Is the waste being segregated and disposed as per protocol? Yes No

64) Are the sharps being disposed as per protocol? Yes No

65) How the food waste is being disposed?

VII. Recreational facilities

66) Is there provision for mobile phone or internet at the facility? Yes No

67) Are the mobiles phone disinfected?

- i. If Yes how
- ii. How frequently

68) Is there any recreational room / area available? Yes No

69) Is there any provision for Television or Radio at the quarantine facility?

Yes No

70) Is there a provision of printed reading materials at the facility? Yes No

- i. If Yes how the materials are disposed off?

VIII. Human resources & logistics

71) Is there a dedicated Infection nurse for the quarantine facility to monitor IPC activities?

72) Is there is rotational shift for doctors/nurses/paramedics?

- i. If Yes, how many shifts?
- ii. Doctors in each shift
- iii. Nurses in each shift
- iv. Cleaning staffs in each shift

73) Is there any pulmonologists/physician available when it is needed?

Yes No

74) Is there a phlebotomist/ lab technician available when it is needed?

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- Yes No
75) Is there any availability of clinical psychologist in quarantine facility?
 Yes No

IX. SOP & policies

- 76) Are there any guidelines/ in-house SOP for infection control practices?
 Yes No

- 77) Is there any protocol for limiting the visitors to quarantine area? Yes No

- 78) Is there any written policy for the recreational area? Yes No

- 79) Biomedical waste management guidelines 2016 & amendments 2019 available?
 Yes No

- 80) Does the quarantine health facility in charge aware of National IPC guidelines for healthcare facilities 2020? Yes No

- 81) Is there any linen policy available? Yes No

- 82) Is there any SOP for working of doctors, nurses & paramedics at quarantine facility?
 Yes No

- 83) Is there any protocol for disinfecting ambulance after transporting patient to isolation centre?

- 84) Is there any policy for monitoring health of staffs at quarantine area?

- 85) Is there enough HEC displayed at the quarantine centre?

X. Transporting Patients to Isolation centre

- 86) Is there any protocol for transfer of patients to tertiary care/transfer of symptomatic cases to isolation centre?

- 87) Is there separate ambulance available for transporting patients to isolation centre?
 Yes No

- 88) Are the ambulance staff trained in wearing PPE & infection control practices?

- 89) How far is the Isolation facility from the quarantine centre