

No.G.20011/1/2018-GS
GOVERNOR'S SECRETARIAT
MIZORAM : AIZAWL

Dated 1st June, 2020

CIRCULAR

Attention of all officers and staff of Raj Bhavan is hereby invited to the huge impact of the spread of COVID-19 pandemic on the economy and the finances of the state. This pandemic has thrown challenges before the Nation, and the State Government of Mizoram, for making available greater resources towards COVID-19 relief efforts. In this direction, the Hon'ble Governor has decided to adopt various austerity measures in Raj Bhavan so as to send a positive message from the highest office in the state which would also result in some relief on the state exchequer. As desired by the Hon'ble Governor, it is hereby circulated for the information of all concerned that the following measures will be adopted to reduce the expenditure of Raj Bhavan, Mizoram, Aizawl during the financial year 2020-2021.

1. No new capital works will be taken up in Raj Bhavan during 2020-2021.
2. Repair and maintenance works at Raj Bhavan will be minimized to only ensure proper upkeep of existing assets.
3. Expenditure on office consumable will be cut down. No new purchase of office furniture, computers and other electronic items will be made unless absolutely essential. There will be no bulk purchase of office stationery items. The use of e-technology will be promoted to cut down the use of paper to avoid wastage and to make the office eco-friendly.
A comprehensive instruction on economy in office consumable is being issued separately.
4. All officers and staff should take special care to minimize usage of water and electricity.
5. No new vehicle will be purchased for Raj Bhavan.
6. The Hon'ble Governor will reduce his domestic tours and programmes substantially during 2020-2021 in order to follow social distancing restrictions and minimize the expenditure such commitments entail.
7. Consumption during ceremonial occasions such as At-Home ceremonies and official banquet/dinner will be minimized by taking the following measures:-
 - (i) Keeping smaller guests lists to maintain social distance;
 - (ii) Lesser usage of flowers and other items for decoration;
 - (iii) Reducing the food menu to the extent possible.

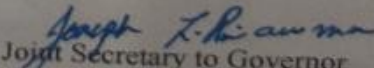
Sd/- **K. LALTHAWMMAWIA**
Secretary to Governor
Mizoram : Aizawl

Memo No : G.20011/1/2018-GS

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Copy to :

1. PS to Governor, Mizoram
2. PS to Chief Minister, Government of Mizoram.
3. Sr. PPS to Chief Secretary, Government of Mizoram.
4. State Protocol Officer, Protocol & Hospitality Wing, General Administration Department, Government of Mizoram.
5. PRO to Governor
6. E.E., PWD (Aizawl Building Division)
7. E.E., PWD (Aizawl Electrical Division)


Joint Secretary to Governor
Mizoram : Aizawl