

**GOVERNMENT OF ODISHA  
ST & SC DEVELOPMENT DEPARTMENT**

No. 6454 / SSD. Bhubaneswar, Dated. 20.4.2020  
STSCD-TD-POLICY-0003-2019

From

Ms. Ranjana Chopra, IAS  
Principal Secretary to Govt.

To

All Collectors & District Magistrates,

**Subject: Guideline for resumption of livelihood cluster activities during lockdown period.**

Madam/Sir,

In inviting a kind reference to the subject cited above it is to inform that, all farm & off-farm activities grounded in 22 ITDAs under Mission Jeevika during the ongoing Rabi season had been suspended due to the Covid-19 pandemic. However, Revenue & DM Deptt vide office order no 2149/R & DM dated 13.4.2020 has notified various activities under Agriculture, Horticulture & all animal husbandry related activities can be taken up without any restrictions. Further Agriculture & FM Deptt vide letter No 6617 dated 12.4.2020 has allowed farming operations in the State.

In view of the recent development & urgent field requirements, office of the ITDAs shall gear up to provide necessary support to the cluster beneficiaries as per their requirements following the below listed operating protocols:

- Make all necessary preparatory arrangement & sensitize the staff about various advisories and guidelines issued by both Central & State Govt related to Covid-19 before initiating cluster promotion activities.
- All field level functionaries shall reach out to the livelihood cluster beneficiaries for support service in farming, harvesting and other post harvesting activities.
- Social distancing, wearing masks and all other precautions that are issued from time to time shall be adhered to, both in office and fields.
- All Livelihood cluster beneficiaries shall be sensitized to use homemade masks and maintain social distancing while doing farming operations.

- Necessary co-ordination shall be made with the district administration for smooth field movement of the field functionaries.
- No mass meeting of the cluster beneficiaries, the field functionaries shall only contact the beneficiaries one to one or arrange small group discussion with maximum of 5 beneficiaries while maintaining the prescribed social distancing norms.
- As most of the farm based clusters taken up during the ongoing rabi season are at harvesting stage, efforts shall be made for marketing of those produces to avoid distress selling, in collaboration with agencies like ORMAS & TDCC etc.
- Efforts should be made to take up activities under MGNREGS so as to provide works to the job holders as well as creating assets like poultry shed, goat shed, cattle shed, irrigation structure & horticulture related activities which will complement the cluster development initiatives of the ITDAs.
- Phone numbers of Project Managers & Subject Matter Specialists who are the nodal point persons for Livelihood Cluster Promotion activities shall be displayed in a prominent place in the villages so that the cluster beneficiaries can call to seek support at the time of the need.
- Necessary co-ordination shall be made with the concern line departments while providing necessary handholding supports to the cluster beneficiaries.
- ITDAs have already submitted the livelihood cluster plans which include the Kharif Plan for 2020, however, ITDAs need to re-visit those proposed activities and prepare a revised operational plan for Kharif-2020 with list of beneficiaries, taking into consideration the evolving scenario and need based requirements of the clusters. The revised Cluster Plan so finalised shall be forwarded to ST & SC Development Department.


Yours Faithfully,

  
Principal Secretary to Govt.



**Memo.No.** 6455 /SSD, dated 20.4.20

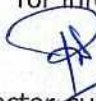
Copy forwarded to all PA, ITDAs/ all Special Officers for information and necessary action.

  
20.4.20

Dy Director-cum-Dy Secretary

**Memo. No.** 6456 /SSD, dated 20.4.20

Copy forwarded to PD,OTELP Plus/PD,OPELIP for information and necessary action.

  
20.4.20

Dy Director-cum-Dy Secretary