

GAD-COOD-MISC-0001-2018- 10511 /GEN

Government of Odisha
General Administration and Public Grievance Department

Bhubaneswar, Dated: 20.04.2020

ORDER

After review of the situation today and in supersession of order no. 10460/GEN dated 17.04.2020 issued by this Department, the following is the classification of the Departments as *critical* and *partially critical*, with regards to COVID-19 management, as detailed in the table below:

<u>Category</u>	<u>Departments</u>	<u>Details</u>
Critical	<ul style="list-style-type: none">• Agriculture & FE• Co-operation• F&ARD• FS&CW• GA&PG• H&UD• Health & Family Welfare• Home• Labour & ESI• PR&DW• R&DM (SRC & OSDMA)	<p>Up to 30% of officers/ staff to attend on roster basis in order to attend the essential work.</p> <p>Administrative Departments will decide about the scale of operation in the field offices and limit to what is essentially required, not exceeding 30% of the officers/ staff in position.</p>
Partially Critical	<ul style="list-style-type: none">• All other Departments	<p>Up to 10% of officers/ staff to attend on roster basis.</p> <p>Administrative Departments will decide about the scale of operation in the field offices and limit to what is essentially required, not exceeding 10% of the officers/ staff in position.</p>

All the employees of Government in the State, who are not attending office, will work from home. This order will be effective from 21st April, 2020 till 03rd May, 2020.



Principal Secretary

Memo No. 10512 /GEN

Copy forwarded to P.S. to Hon'ble Chief Minister/ P.S. to all Ministers/ OSD to Chief Secretary/ Addl. Chief Secretaries/ Principal Secretaries/ Commissioner-cum-Secretaries of all Departments/ Police Commissioner, Bhubaneswar/ Commissioner, Bhubaneswar Municipal Corporation for kind information and immediate necessary action.

All Departments are requested to bring out an office order of the essentially required officers/ staff during the lockdown period. Officers/ staff may be advised to carry along a copy of the office order and Secretariat/ Government ID in course of their movement to/ from office.



OSD to Chief Secretary
COVID-19 Management