



GOVERNMENT OF SIKKIM  
TOURISM & CIVIL AVIATION DEPARTMENT  
METRO POINT, 5<sup>TH</sup> MILE, TADONG  
Phone No. 03592-232218, Fax-232216  
Email: [secy\\_tourism@yahoo.com](mailto:secy_tourism@yahoo.com)

No. 06/DoT&CAv.

Dated: 19/3/2020

Reference Notification of the Home Department vide 14/Home/2020 dated 16/03/2020, the Department of Tourism & Civil Aviation issues the following Advisories as an abundant precaution against spread of COVID-19.

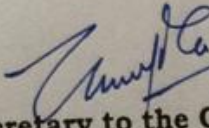
1. Immediate stopping of lift operation.
2. Use of biometric devices in the work place shall be stopped till further orders. All person should record their attendance in a manual register of attendance which shall be maintained by respective sectional heads.
3. Visit of office /work place by members of the public should be minimized and use of single window system as far as applicable should be encouraged. All the visitors to record the entry and exit in the register along with their telephone number.
4. Proper cleaning and frequent sanitization of work place particularly of the frequent touch surface must be done.

sd/  
Secretary  
Tourism & Civil Aviation Department

Memo No.: 23-25 / DoT&CAv

Copy to:-

1. Pr.PS to Hon'ble Minister, DoT&CAv for info to HM,
2. Staff Officer to Chief Secretary Govt. of Sikkim for info to Chief Secretary,
3. Prin. PS for info of Additional Chief Secretary, DoT&CAv.
4. File.

  
19/3/2020  
Under Secretary to the Govt. of Sikkim  
Tourism & Civil Aviation Department.